



Title: Policy and Procedure	Page: 1 of 1
Section: 7 Risk Management	Date: June 1, 2018
Policy: HH7-6A.01 & 6AB.01 Proper disposal of Hazardous Materials and Labeling	Replaces: January 31, 2017

Policy: To provide a written policy and procedures that established and implemented to address FFHC disposal of hazardous materials and labeling

- A. Sharps containers will be taken to local laboratory and disposed of properly.
- B. All labeling of cleaning chemicals will be listed in the MSDS Folder located in the office.
- C. All cleaning supplies will be stored in janitorial room.
- D. All needles will be locked in file cabinet drawer under the supervision of administrative staff.

Departments Involved in Development: Board of Directors, Compliance Committee, Legal Counsel
Reviewed by Executive Board and approved by the Board 6/1/18
Reviewed by Compliance Officer and approved 6/1/18
All previous versions are obsolete